



**CACHE VALLEY CENTER FOR THE ARTS**  
BULLEN CENTER ♦ ELLEN ECCLES THEATRE ♦ THATCHER YOUNG MANSION

## **POSITION DESCRIPTION**

Position: Art Camp Assistant: Cooking  
Compensation: \$9-12/hour, up to 7 hours per day  
Status: Seasonal, Part-Time, Hourly, non-benefitted  
Schedule: M-W, Jun 16-18, Jul 7-9, Jul 28-30 from 8:45AM-12:15PM and 12:45-4:15PM

## **POSITION SUMMARY**

Summer Art Camp at CacheARTS guides students aged 5-11 through a rotation of classes in different art forms including visual art, ceramics, cooking, music, dance, and drama. There is a performance and art exhibit on the last day of each camp. Art Camp holds six classes each day. Each class has up to 15 students at a time. Assistants facilitate safety and learning at Art Camp by providing support to the camp director, teachers, and students. Assistants may be assigned tasks by the camp director or teachers.

## **AREAS OF EMPHASIS**

*The following is intended to be representative of the work performed by incumbents in this position and is not all-inclusive. The omission of a specific duty or responsibility will not preclude it from the position if the work is similar, related, or a logical extension of position responsibilities.*

- Engage children in positive activities and conversation. Encourage and assist children during tasks in class. Intervene if children's behavior may result in harm or facility damage.
- Supervise and keep children together during check-in and check-out times.
- Move groups of children between classrooms. Supervise trips to the drinking fountain or bathroom.
- Assist teachers as directed which may include leading activities or helping students and teachers with organizing or cleanup.

## **QUALIFICATIONS**

The ideal candidate enjoys working with children and already has some professional experience or training. Some experience in the specified art form is a plus. Candidates should be able to speak clearly, have positive interactions with other staff, take direction, be engaging with students, maintain a professional appearance and attitude, and competently complete tasks as assigned.

## **AUTHORITY AND ACCOUNTABILITY**

This person reports to the Art Camp Director for the Cache Valley Center for the Arts.

## **TO APPLY**

Submit a one-page resume and brief cover letter to [education@cachearts.org](mailto:education@cachearts.org). Position open until filled.