



CACHE VALLEY CENTER FOR THE ARTS
BULLEN CENTER ♦ ELLEN ECCLES THEATRE ♦ THATCHER YOUNG MANSION

POSITION DESCRIPTION

Position: Art Camp Assistant: Dance, Art, Ceramics, Cooking, Music, Drama
Compensation: \$9-12/hour up to 7 hours per day
Status: Seasonal, Part-Time, Hourly, non-benefitted
Schedule: scheduled days M-R, Jun 17-27; Jul 8-18; Jul 29-Aug 8, 9AM-12PM and 1-4PM

POSITION SUMMARY

Assistants facilitate safety and learning at Art Camp by providing support to teacher and students. Art Camp classes are organized into groups of up to 15 students ages 5-11. They assist with check-in and check-out, supervising student trips to the drinking fountain or bathroom, facilitating simple student activities, assist with setup and clean up, and wrangling and leading groups of children. Pre-camp training materials will be provided prior to art camp and guidance will come from Teachers, Director, and Coordinator.

AREAS OF EMPHASIS

The following is intended to be representative of the work performed by incumbents in this position and is not all-inclusive. The omission of a specific duty or responsibility will not preclude it from the position if the work is similar, related, or a logical extension of position responsibilities.

- Help with check-in and out – directing parents, supervising children, maintaining an engaging environment, and leading activities by assignment.
- Help students engage in meaningful activities. Assist teachers with organizational or cleaning up tasks needed as directed. Lead activities in coordination with the teacher.
- Create a safe and friendly environment for students.
- Complete payroll form and turn in no later than Thursday of each week of art camp.
- Ensure that your class is left clean and organized at the end of the day.

QUALIFICATIONS

The ideal candidate will have experience working with children and some experience and training in the specified art form. Previous summer camp experience a plus. Candidates should be able to speak clearly, work positively with camp staff, maintain a professional appearance and demeanor, and be confident working with children.

AUTHORITY AND ACCOUNTABILITY

This person reports to the Art Camp Director for the Cache Valley Center for the Arts.

TO APPLY

Submit resume and cover letter to Cache Valley Center for the Arts c/o Robyn Hoth 43 S. Main Logan, UT 84321 or email rhot@cachearts.org. Position open until filled.

Art Camp Schedule 2024

- Camp 1 - 1940's: June 17-27, Monday-Thursday, 9AM-12PM & 1-4PM
- Camp 2 – 1970's: July 8-18, Monday-Thursday, 9AM-12PM & 1-4PM
- Camp 3 – 1990's: July 29-August 8, Monday-Thursday, 9AM-12PM & 1-4PM

About Art Camp

There are three two-week Art Camp sessions per summer running Monday through Thursday. The content of each session is unique to that session. Children may attend all three sessions of summer Art Camp. Each session has an identical morning camp (9am-12pm) and an afternoon camp (1-4pm). Campers are not allowed to enroll in both morning and afternoon camp of the same session.

Art Camp is for children ages 5-11. Art Camp enrollment is capped at 45 students. Children are further divided into groups based on age to facilitate teaching: yellow group, ages 5-7; red group, ages 7-9; and blue group, ages 9-11. Each group will generally have no more than 15 students.

Art Camp is multi-disciplinary, including Visual Art, Ceramics, Cooking, Dance, Drama, and Music. Each group rotates between three different classes per day. Teachers plan a 1-hour lesson for each scheduled teaching day. There is a parent presentation the last hour of the last day of each Art Camp session. The morning presentation is at 11am and the afternoon presentation is at 3pm. The visual arts classes display projects which the students take home after the presentation. The performing arts classes prepare a brief presentation to summarize and/or illustrate objectives learned.

Priorities

1.) Safety

The CacheArts and Art Camp guidelines and procedures are designed to help us protect children from harm while in our care. Each Art Camp employee is expected to follow those procedures and to use sound judgement. Safety includes both physical and emotional safety. Employees and participants are expected to treat each other respectfully.

2) Enjoyment

Summer Art Camp is fun! Children get to try new things, learn about their own talents or interests, and enjoy the society of their peers while working on individual projects and cooperating in groups. Staff try to help children enjoy their time at Art Camp so that they want to come back each summer.

3) Merit

Art Camp curriculum should include legitimate artistic learning opportunities on the introductory level. Each discipline will design lesson plans to ensure selected objectives are met yet also allow for in-class flexibility and adequate student exploration. In each genre, students should gain:

- A. Performing/Creating Skills
- B. Observation & Appreciation Skills
- C. Background and/or Practical Applications