



CACHE VALLEY CENTER FOR THE ARTS

BULLEN CENTER ♦ ELLEN ECCLES THEATRE ♦ THATCHER YOUNG MANSION

POSITION DESCRIPTION

Position: Art Camp Assistant: Art, Ceramics, Cooking
Compensation: \$8-12/hour, up to 8 hours per day
Status: Seasonal, Part-Time, Hourly, non-benefitted
Schedule: scheduled days M-R, Jun 20-30; Jul 11-21; Aug 1-11, 9AM-12PM and 1-4PM

POSITION SUMMARY

Assistants facilitate safety and learning at Art Camp by providing support to teacher and students. Art Camp classes are organized into groups of up to 15 students ages 5-11. They assist with check-in and check-out, supervising student trips to the drinking fountain or bathroom, facilitating simple student activities, assist with setup and clean up, and wrangling and leading groups of children. Pre-camp training materials will be provided prior to art camp and guidance will come from Teachers, Director, and Arts Education Director.

AREAS OF EMPHASIS

The following is intended to be representative of the work performed by incumbents in this position and is not all-inclusive. The omission of a specific duty or responsibility will not preclude it from the position if the work is similar, related, or a logical extension of position responsibilities.

- Help with check-in and out – directing parents, supervising children, maintaining an engaging environment, and leading activities by assignment.
- Help students engage in meaningful activities. Assist teachers with organizational or cleaning up tasks needed as directed. Lead activities in coordination with the teacher.
- Create a safe and friendly environment for students.
- Complete payroll form and turn in no later than Thursday of each week of art camp.
- Ensure that your class is left clean and organized at the end of the day.

QUALIFICATIONS

The ideal candidate will have experience working with children and some experience and training in the specified art form. Previous summer camp experience a plus. Candidates should be able to speak clearly, work positively with camp staff, maintain a professional appearance and demeanor, and be confident working with children.

AUTHORITY AND ACCOUNTABILITY

This person reports to the Art Camp Director for the Cache Valley Center for the Arts.

TO APPLY

Submit resume to rtho@cachearts.org. Position open until filled.

Art Camp Schedule 2022

- Camp 1: June 20-30, Monday-Thursday, 9AM-12PM & 1-4PM
- Camp 2: July 11-21, Monday-Thursday, 9AM-12PM & 1-4PM
- Camp 3: August 1-11, Monday-Thursday, 9AM-12PM & 1-4PM

About Art Camp

There are three two-week Art Camp sessions per summer running Monday through Thursday. The content of each session is unique to that session. Children may attend all three sessions of summer Art Camp. Each session has an identical morning camp (9am-12pm) and an afternoon camp (1-4pm). Campers are not allowed to enroll in both morning and afternoon camp of the same session.

Art Camp is for children ages 5-11. Art Camp enrollment is capped at 45 students. Children are further divided into groups based on age to facilitate teaching: yellow group, ages 5-7; red group, ages 7-9; and blue group, ages 9-11. Each group will generally have no more than 15 students.

Art Camp is multi-disciplinary, including Visual Art, Ceramics, Cooking, Dance, Drama, and Music. Each group rotates between three different classes per day. Teachers plan a 1-hour lesson for each scheduled teaching day. Lesson plans may be varied to suit the ages of each group. There is a parent presentation the last hour of the last day of each Art Camp session. The morning presentation is at 11am and the afternoon presentation is at 3pm. The visual arts classes display projects which the students take home after the presentation. The performing arts classes prepare a brief presentation to summarize and/or illustrate objectives learned.